

Labour Service Form

SHOW	GOLDEN HORSESHOE CHAPTER OF CCI 2020 CONFERENCE	DEADLINE DATE	February 12, 2020
LOCATION	Burlington Convention Centre	SHOW DATES	March 6, 2020
COMPANY			BOOTH #
ADDRESS			
CITY	PROV / STATE	POSTAL / ZIP	
CONTACT	TITLE	EMAIL	
TEL	EXT	FAX	

****CREDIT CARD AUTHORIZATION MUST BE SUBMITTED WITH THIS SERVICE****

- Labour rates are charged per labourer per hour in half hour increments.
- A minimum charge of one hour per labourer is applicable.
- If Stronco supervision is required, add 25% to the total labour cost.
- A 25% surcharge is applicable on onsite orders.

RATES			
REGULAR TIME	Mon - Fri	8:00 a.m. – 4:00 p.m.	\$123.00 / hour / man
OVERTIME	Mon – Fri	4:00 p.m. – 6:00 p.m.	\$179.00 / hour / man
	Sat – Sun	8:00 a.m. – 4:00 p.m.	
DOUBLE TIME	Mon – Fri	After 6:00 p.m.	\$239.00 / hour / man
	Sat – Sun	After 4:00 p.m.	
	All Holidays		

INSTALLATION LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***			
Date Required _____	Start Time Required _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
_____ x _____ = _____		_____ x _____ = \$ _____	
No of People Required _____	Hours Per Person _____	Total Hours _____	Rate _____ Total _____
SUPERVISION (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)			
<input type="checkbox"/> Exhibitor Supervised <small>*Exhibitor must be present to supervise</small>	Exhibitor Contact Name _____	<input type="checkbox"/> Stronco Supervised <small>*Exhibitor does not need to be present</small>	\$ _____ Add 25%
DELIVERY INFORMATION			
Carrier _____	Delivery Date _____	Delivery Time _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
EXHIBIT INFORMATION			
Set up drawings/photos required: <input type="checkbox"/> YES <input type="checkbox"/> NO		Set up drawings/photos attached: <input type="checkbox"/> YES <input type="checkbox"/> NO	

DISMANTLE LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***			
Date Required _____	Start Time Required _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
_____ x _____ = _____		_____ x _____ = \$ _____	
No of People Required _____	Hours Per Person _____	Total Hours _____	Rate _____ Total _____
SUPERVISION (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)			
<input type="checkbox"/> Exhibitor Supervised <small>*Exhibitor must be present to supervise</small>	Contact Name _____	<input type="checkbox"/> Stronco Supervised <small>*Exhibitor does not need to be present</small>	\$ _____ Add 25%
PICK-UP INFORMATION			
Carrier _____	Pick-up Date _____	Pick-up Time _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.

PAYMENT									
Note: You must complete a credit card authorization form if you are paying by cheque. <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ									
_____ CARD NUMBER	_____ EXPIRY DATE		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="background-color: black; color: white;">SUB TOTAL</td><td></td></tr> <tr><td style="background-color: black; color: white;">13% HST</td><td></td></tr> <tr><td style="background-color: black; color: white;">TOTAL</td><td></td></tr> </table>	SUB TOTAL		13% HST		TOTAL	
SUB TOTAL									
13% HST									
TOTAL									
I have read and understand the Terms & Conditions of my agreement with Stronco.			HST# R129612164						
CARD HOLDER _____	SIGNATURE _____	DATE _____							
TERMS & CONDITIONS									
This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.		<ul style="list-style-type: none"> • No cheques will be accepted on-site. • If exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco service desk. • Stronco reserves the right to change Labourers and/or rates as shifts change. • All claims/discrepancies must be settled within one week of show closing. • Uncancelled labour will be charged a minimum fee of 1 hour per labourer. • Actual totals and amounts will be adjusted according to final hours. 							

